

THE FINE ARTISANS TO PROVIDE A LEARNING SOLUTION EXCELLENT FOR ASSOCIATES

SINCE 2000

# Training Programs & Services Provided

- 1. MANAGEMENT, LEADERSHIP & PERSONAL DEVELOPMENT
- 2. SAFETY, HEALTH & ENVIRONMENTAL
- 3. TECHNICAL & ENGINEERING
- 4. ISO MANAGEMENT SYSTEM
- 5. QUALITY TRAININGS
- 6. CYBER SECURITY WORLD
- 7. DIGITAL MARKETING





# MANAGEMENT, LEADERSHIP & PERSONAL DEVELOPMENT

- 1 to 1 Coaching
- Organizational Coaching
- Executive Coaching
- Leaders as Coaches Mastery
- Change Management
- · Conflict Management
- Supervisory & Managerial Skills with Coaching
- Leadership & Management
- Time Management
- Personal Development Trainings
- Psychology Communications using NLP
- Emotional Intelligent
- Key Performance Index (KPI)
- Thinking Skills
- Effective Communication Skills
- Time Management
- · Stress, Burnout & Anger Management
- Emotional Intelligence (EQ)
- Cultural Diversity
- Cultivating High Performance Team
- Effective Meeting Skills
- Critical Thinking
- Strategic Thinking & Mind Mapping
- Motivation
- Team Building
- Strategic thinking
- Design Thinking
- Balanced Scorecard
- Customer Service Skills
- Presentation Skills
- Self Mastery Skills And How to
- Sustain A Positive Mindset Always
- Mastery in Psychology of Selling
- Presentation Skill
- Personal Development Training





# SAFETY, HEALTH & ENVIRONMENTAL

- Emergency Response Plan and Preparedness
- Fundamental of HIRARC
- Safety and Health Committee
- Ergonomic and Manual Handling
- Occupational First Aid & CPR
- Forklift Truck Safe Handling
- Shover Safe Handling
- · Safe handling of chemical
- Behavioural Based Safety (BBS)
- Electrical Safety
- Fire Management and Fire Fighting
- Fire Fighting and ERP Training
- Chemical Spill and Response
- Self-Contained Breathing Apparatus SCBA
- Working At Height
- Accident Investigation Training
- Lifting Supervisor
- Emergency Response & Fire Fighting

#### Personal Protective Equipment (PPE)

- Hearing Conservation
- Methods Of Using Fire Fighting Equipment
- Chemical Handling & Spillage
- Restriction Of Hazardous Substance (RoHS)
- Hazard Identification Risk Assessment & Control (HIRARC)
- Chemical Health Risk Assessment (CHRA)
- Forklift & Power Pallet Truck Safety
- Dangerous Goods Regulations
- Decoding & Applying The Malaysian
- Environmental Law
- Effective Safety Committee Meeting
- Environmental Aspect & Impact Assessment
- Accident & Incident Investigation
- Ergonomic Risk Assessment Level 1 & 2 (ERA)
- Emergency Response Team & Fire Safety (ERT)
- Waste Water Treatment
- Sewage Plants
- Food safety Handling
- Basic Building Maintenance



# **TECHNICAL & ENGINEERING**

- Calibration Control
- Equipment Preventive Maintenance
- Electrical Schematic Reading
- Total Productive Maintenance (TPM)
- Electrostatic Discharge (ESD)
- Programmable Logic Controller (PLC)
- Application Of Pneumatic System
- Basic Electrical & Electronics
- Geometric Dimensioning & Tolerance (GD&T)
- Application Of Hydraulic System
- Design Of Experiment (DOE)

#### Measurement System Analysis (MSA)

- Automation Technology
- Lock Out Tag Out(LOTO)
- Soldering Techniques
- Technical Report Writing
- Value Stream Mapping
- Opto Electronics
- Fiber Optic Technology
- Relay Maintenance
- Industry 4.0
- IPC-A-610 Acceptability Of Electronic Assemblies
- Project Management



#### ISO MANAGEMENT SYSTEM

- ISO 9001 Quality Management System
- ISO 14001 Environmental Management System
- ISO 45001 Health & Safety Management System
- ISO 13485 Medical Devices Quality Management System
- ISO 28000 Supply Chain Security Management System



# ISO MANAGEMENT SYSTEM Cont....

- ISO 50001 Energy Management System
- ATF 16949 Automotive Quality Management System
- ISO 22301 Business Continuity Management System
- ISO 17025 Testing & Calibration Laboratories
- ISO 22000 Food Management System
- HACCP Hazard Analysis & Critical Control Point
- GMP / cGMP Good Manufacturing Practice
- C-TPAT Customs Trade Partnership Against Terrorism
- TAPA Transported Asset Protection Association
- EICC Electronics Industry Citizenship Code Of Conduct
- SMETA Sedex Members Ethical Trade Audit



# **QUALITY TRAININGS**

- Six Sigma
- 5S / 6S / 7S
- Statistical Process Control (SPC)
- Seven Basic & Advance OC Tools
- Kaizen
- Toyota Way Of Quality
- Poka-Yoke
- Balanced Scorecard
- Root Cause Analysis (RCA)
- Fish Bone Diagram (Ishikawa)
- Total Quality Management (TQM)
- Quality Control Circle (QCC)
- Innovative & Creative Circle (ICC)



# **OUALITY TRAININGS Cont....**

- Taguchi
- 8D Problem Solving Approach
- Lean Manufacturing
- Advanced Product Quality Planning (APQP)
- Production Parts Approval Process (PAP)
- Acceptance Quality Limit (AQL)
- Why-Why Analysis



# CYBER SECURITY WORLD

- The Internet of Things (IoT) and People
- Social Engineering Information Security and You
- Cybersecurity for Organization
- Cybersecurity Masterclass
- A Security Mindset Cybersecurity
- Build Your Security Strategy Cyber World
- Risk Management for Cybersecurity and IT Managers
- Information Security Management
- Cybersecurity Habits
- Security Awareness Training , Internet Security for Everyone



# **DIGITAL MARKETING**

- Mastering Digital Domination
- Advanced Strategies for Marketing
- Digital Marketing Principles



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